

भारत सरकार
वस्त्र मंत्रालय
पटसन आयुक्त का कार्यालय
सी. जी. ओ. कॉम्प्लेक्स, तृतीय एम. एस. ओ. भवन,
ई एवं एफ विंग, चतुर्थ तल, डी एफ ब्लॉक,
सेक्टर-I, सॉल्टलेक, कोलकाता-700 064.
जी.पी.ओ पोस्ट बाक्स सं.2208



Government of India
Ministry of Textiles
Office of the Jute Commissioner
3rd MSO Building, CGO Complex,
DF-Block, E & F Wing, 4th Floor,
Sector-I, Salt Lake City,
Kolkata - 700 064.
G.P.O. Post Box No.2208

File No. Jute (Com)/4/2013 - VIII

Dated 28th September, 2022

Notice Inviting Quotations for Comprehensive Annual Maintenance Contract (CAMC) for Network Switches & Servers of Office of the Jute Commissioner.

Sealed Quotations are invited herewith for AMC (Comprehensive) for the period of one year for network switches & servers etc. in the Office of the Jute Commissioner, Ministry of Textiles, Govt. of India for one year. The technical and financial terms and conditions of the AMC shall be as follows: -

(A) Technical

- I. The company / firm should be in existence for not less than three (3) years in the trade with the maintenance of (Hardware) IT system business. Necessary documentary evidence may be submitted.
- II. The company / firm must have previous experience of maintaining hardware and network systems in Government Organizations / PSUs and provide certificate from the Original Equipment Manufacturer (OEM) that his / her company is authorized and competent to take up AMC. Performance certificates from existing Govt. clients (Central / State Govt. organizations) must be attached with the Quotations.
- III. The company / firm must have expertise in preventive onsite maintenance and repair Servers (Please see list of hardware in the Annexure -I).
- IV. The company / firm must be registered with Registrar of Companies / firm and with the Goods and Service Tax (copy to be enclosed).

(B) FINANCIAL

- I. The rates may be quoted on comprehensive basis for the network switches and servers as per proforma placed at Annexure-I.
- II. The other terms and conditions governing the AMC shall be as follows:-

- a. The successful bidder / firm will be required to do the work for a period of one year from the date of entering into contract with this Department. This Department, however, reserve the right to terminate the contract at any time without assigning any reason. The decision of the Department in this regard shall be final and binding on the company / firm.
- b. The company / firm has to provide services as mentioned above in CGO Complex, Salt Lake, Kolkata and in future Patsan Bhawan also.
- c. After complaint of fault record, the firm should carry out on repair earliest possibility. However, in case the equipment is taken to the workshop, the firm would provide a stand by for the same.
- d. On expiry of the contract after one year, the company / firm will have to hand over the systems in perfect working condition to the Department, failing which suitable amount will be deducted from the last and final payment.

If the company / firm meets the above technical / financial requirements, they may apply in sealed cover.

(E) PAYMENT TERMS

- I. No advance payment will be made for the AMC.
- II. Payment will be made on yearly basis after completion of satisfactory performance at the end of each month as certified by the Nodal officer, Computer Cell, Office of the Jute Commissioner.

(F) SUBMISSION OF QUOTATIONS

All quotations should be accompanied by relevant documents as mentioned above. The bids are to be submitted separately with the marking (i) Technical Bid and (ii) Financial Bid under sealed cover. The financial bid will be opened only for those Quotations who qualify in the Technical Bid. Interested companies / firms may submit their offer in a sealed cover superscripted with "Quotation for AMC of Network Switches and Servers (2022-23) for both Technical and Financial" and send to the undersigned within 12th October, 2022.


(Pankaj Kumar)

Assistant Director (Econ)

ANNEXURE-I

NAME OF WORK: Comprehensive AMC of network Switches and Servers at Office of the Jute Commissioner, CGO Complex, 3rd MSO Building, 4th Floor, E&F wing, Sector-I, Kolkata – 700064 and residence of Jute Commissioner.

Assets list for AMC 2022-23

Sl. No.	Description of item	Qty Nos.	Rate (₹) / Unit per anum	GST	Total amount (₹ per anum)	Remarks
	<u>NETWORK ACCESSORIES</u>					
1	Network switches [D-link] 24 Ports	2				
	<u>Server</u>					
1	HP ML350 Gen 9, 8SFF CTO Tower Server with two socket	1				
2	Lenovo Think Server TS 150	1				

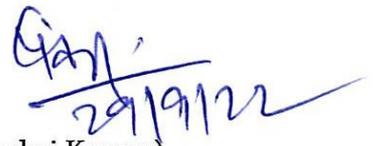
Place

Signature of the Authorized firm

Date

Seal of the firm

N.B. – NO HAND WRITTEN OR OVERWRITING OF QUOTATIONS WILL BE ACCEPTED.


(Pankaj Kumar)

Assistant Director (Econ)